



OFFICE OF THE PRINCIPAL
GANDHI INSTITUTE OF EXCELLENT TECHNOCRATS
SANTI NIKETAN, GHANGAPATANA, BHUBANESWAR, 752054.

Ref. No.: 995-GIET-BBSK.

Date: 24/06/23

OFFICE ORDER

NSS Committee Academic Year 2023-24

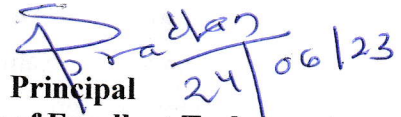
Objectives: To provide optimum facilities and services to the students for their ultimate welfare in academic, non-academic, social and personal life.

Sl. No.	Name of the committee members	Position
1.	Dr. Subhrajit Pradhan, Principal	Chairperson
2.	Prof. Sibabrata Mohanty, Associate Professor, Dept. of ME	Convenor
3.	Prof. Niyati Naik, Asst. Professor, Dept. of CE	Co-Convenor
4.	Dr. Amaresh Pradhan, Asso. Professor, Dept. of BSH	Member
5.	Prof. Mamata Mohapatra, Assistant Professor, Dept. of BSH	Member
6.	Prof. Pritam Mishra, Assistant Professor, Dept. of EE	Member
7.	Prof. Smruti Ranjan Bhadra, Assistant Professor, Dept. of ME	Member
8.	Mr. Suman Kumar Sahu, Lab. Assistant, Dept. of ME	Member
9.	Mr. Basudev Mohanty, Lab. Assistant, Dept. of ME	Member
10.	Mr. Debajyoti Mishra, T & P Executive, T & P Cell	Member
11.	Mr. Girija Shankar Mishra, Dept. of Admin	Member
12.	Mr. Rakesh Kumar Behera, Dept. of Admin.	Member
13.	Mr. Arun Kumar Maharana, Supervisor, Dept. of Admin.	Member
14.	Mr. Sriprakash Kar, SWO, Boys Hostel-II	Member
15.	Ms. Santoshi Das, Warden, Girls Hostel (Gothapatna Hostel)	Member

Roles & Responsibilities:

1. To inform and help the students regarding the opportunities and assistances, provided by the Central Govt., State Govt. and any other financial facilities provided by other agencies.
 - To inform and counsel the students in regular basis to avail the opportunities.
 - To help students whenever there is a need.
 - To look after all the welfare activities of the students.
 - To check the students health regularly by a registered doctor and take suitable remedial measures as per his advice and prescription.

- The committee should see that the students should maintain a good academic, personal hygienic.
2. The committee should have ensure to conduct various social service activities within the campus and outside through its SSG viz. conducting literacy camp/organizing Swachha Bharat Mission/Eye camp/blood donation camp/women awareness and atrocities camp/road and safety camp as well as organizing various camps of awareness about AIDS/Leprosy/or any other contagious diseases.
 3. Besides these the committee should recommend to organise various camps for the awareness of people regarding flood, cyclone, draught and any other natural disaster and calamities. In connection with the SSG the committee should mobilize its team for providing reliefs/helps to the victims through relief camps.
 4. The committee should ensure to organize various camps for a plenty of afforestation/ agriculture/ horticulture for creating an ecological environment inside/outside the college campus.


Principal 24/06/23

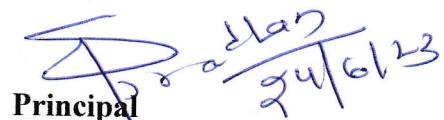
**Gandhi Institute of Excellent Technocrats
Ghangapatna, Bhubaneswar**

Memo No 995/GIET-Ghangapatna/

Date:- 24/06/23

Copy to:

1. Hon'ble Vice-Chairman for favour of information.
2. Dean Academics/Dean Student Affairs/ Dean R&D/A.O.(Academics)/Director T&P/ All HODs/ /Asst.Manager-HR/A.O.(Admin)/T&P Cell/ Library/Exam.Section/Staff Circular.
3. Person Concern for the information/personal file for record.


Principal 24/06/23

**Gandhi Institute of Excellent Technocrats
Ghangapatna, Bhubaneswar**