



GANDHI INSTITUTE OF EXCELLENT TECHNOCRATS

(Managed by Venketeswar Educational Trust, Bhubaneswar)

(Approved by AICTE & Govt. of Odisha, Affiliated to BPUT and SCTE&VT, Odisha)

Ref. No.: GIET/1023/2023

Date: 3/7/23

OFFICE ORDER

Re-Formation of Discipline Committee for the academic year 2023-24

Objectives: The primary objective of the Discipline and welfare committee is to address and effectively solve various student related matters. Discipline and welfare committee is a bridge between students and authorities. The committee has to maintain a balance between students demands/problems and feasibility of solution provided by authorities.

Sl. No.	Name and Designation	Position
1	Dr. Subhrajit Pradhan (Principal, Gandhi Institute of Excellent Technocrats, Ghangapatna, BBSR)	Chairperson
2	Dr. Dilip Kumar Dash, (Professor Dept. of BSH, Gandhi Institute of Excellent Technocrats, Ghangapatna, BBSR)	Convenor (Ex Officio)
3	Prof. Tanushree Dalai (Assistant Professor, Dept. of CE, Gandhi Institute of Excellent Technocrats, Ghangapatna, BBSR)	Co Convenor
4	Prof. Debabrata Panda (Assistant Professor, Dept of ME, Gandhi Institute of Excellent Technocrats, Ghangapatna, BBSR)	Member
5	Prof. Monoj Kumar Sahu, (Associate Professor, Dept of ME, Gandhi Institute of Excellent Technocrats, Ghangapatna, BBSR)	Member
6	Prajna Priyadarshini Mohanty (Assistant Professor, Dept of MCA, Gandhi Institute of Excellent Technocrats, Ghangapatna, BBSR)	Member
7	Prof. Satya Saswat Das, (Assistant Professor, Dept of MBA, Gandhi Institute of Excellent Technocrats, Ghangapatna, BBSR)	Member
8	Prof. Surya Bhusan Patra, (Assistant Professor, Dept of ECE, Gandhi Institute of Excellent Technocrats, Ghangapatna, BBSR)	Member
9	Prof. Hrushikesh Sethy, (Assistant Professor, Dept of CE, Gandhi Institute of Excellent Technocrats, Ghangapatna, BBSR)	Member
10	Prof. Sanghamitra Biswal, (Assistant Professor, Dept of EE, Gandhi Institute of Excellent Technocrats, Ghangapatna, BBSR)	Member

CAMPUS:

Shanti Niketan, At: Ghangapatna,
Po: Kantabada, Bhubaneswar
Dist: Khurdha, Pin-752054
Odisha, India



Email: info.gietbbsr@gmail.com Visit us: www.gietbbsr.edu.in

CITY OFFICE:

Plot No. HIG42, 1st Floor, In front of Pal Heights
Jaydev Vihar, Bhubaneswar-751013
Ph: 0674-2541843/2542842



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Roles & Responsibilities:

- The disciplinary action committee should look after all the complains, appeals and grievances apart from students/staff/faculty from time to time in order to solve their problems and provide them the legal justice.
- The committee should be impartial, neat, clean and fair while exercising its power and takes decision in order to provide impartial judgements to the related victims.
- The committee shall be convened at least a meeting once in a month for monitoring the related activities if any.
- The committee shall submit its report to the higher authority for seeking its execution as early as possible and applicable.
- In cases where it is required the committee can impose some fines/or any other monetary penalties with intimation to the higher authority for approval.
- The disciplinary action can be taken up by the committee against the victim as deemed fit and proper.
- To maintain smooth discipline in order to create a good and soothing atmosphere for enhancement of discipline and learning.

Dress Code:

The following DRESS CODE is to be observed in the college premises.

- The boy student should attend the college only with Formal dress with tuck-in, and shoes. Wearing of T-shirt, jeans and shaded pants, a dress with different colors and several pockets to the pant and shirt with designs are not allowed on the college premises.
- The girl student should attend the college with "Chudidhar" and "Chunni".
- Committee members conduct meeting at regular intervals and discuss the general points of discipline and review the cases if any.
- In case of any indiscipline activity on the campus, the committee investigates and prepares a detailed report.
- The committee conducts counseling sessions for irregular students frequently at the department level with the help of respective HoDs.

Principal

Gandhi Institute of Excellent Technocrats
Ghangapatna, Bhubaneswar

Memo No 1024/GIET-Ghangapatna/2023

Date: - 3/7/23

Copy to:

1. Hon'ble Vice-Chairman for favour of information.
2. Dean Academics/Dean Student Affairs/ Dean R&D/Dy. Registrar/A.O.(Academics)/T&P/All HODs/Asst. Manager HR/A.O.(Admin)/T&P Cell/ Library/Exam. Section/Staff Circular.
3. Person Concern for the information/personal file for record.

PRINCIPAL

Gandhi Institute of Excellent Technocrats
Ghangapatna, Bhubaneswar

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